



Position Title: Gardener
Reports To: Operations Supervisor
Department: Recreation
Status: Seasonal Casual – 16 weeks
Revision Date: June 19, 2025

JOB PURPOSE

This position is responsible for planting, maintaining and beautifying public parks, gardens and landscapes within the Municipality of Red Lake. This role requires knowledge of horticultural practices and the ability to perform manual labor outdoors under varying weather conditions.

SPECIFIC ACCOUNTABILITIES

- Plant, maintain and care for flowers, shrubs and other plant materials in public spaces.
- Prepare soil by weeding, cultivating, mulching, and watering.
- Maintain garden tools and equipment in good working condition.
- Apply fertilizers or herbicides and pest control solutions as needed, following safety guidelines.
- Assist with community gardening and beautification events.
- Ensure all work is performed in adherence to municipal health and safety regulations.
- Participate in greenhouse cultivation and transplanting operations.

KNOWLEDGE, SKILLS & TECHNICAL ABILITIES

- Strong attention to detail and a passion for gardening.
- Ability to work independently and as part of a team.
- Good communication skills to interact with the public and other team members.
- Proficiency with gardening tools.
- Ability to prioritize tasks for landscape projects and seasonal maintenance schedules.

WORKPLACE REQUIREMENTS & CONDITIONS

- High School Diploma
- Experience in planting, watering, pruning and maintaining variety of plants and flowers.
- Primarily outdoor work in varied weather conditions.
- May require the use of Personal Protection Equipment (PPE).
- Flexibility in availability, including mornings, evenings, weekends and holidays if needed.
- Ability to perform repetitive tasks such as seeding or weeding.
- Lifting and carrying heavy materials such as soil bags, stones and large plants (when applicable).

RELATIONSHIPS

- **Internal:** Employees of the Recreation and Facilities departments.
- **External:** Daily contact with the public.

RATE OF PAY

- \$ 21.70 an hour



WEEKLY HOURS

- 20 hours per week
Monday - Friday